

**The Barnes Charitable Trust Barnes Charitable Trust
Registered Charity 1002338**

Trustees: Pete McSweeney (chairman), Ann Kitchen (Treasurer), David Barton,
Helen Caldwell, Mary Hamilton, Julia Holroyd, Basil Herwald, Andy Pringle,
Jennifer Rae(Grants Secretary), Chris Youdale
Honorary Secretary: Ken Kitchen

Guidance Notes

What is the Barnes Charitable Trust Grant Scheme (BCTGS)?

The **BCTGS** supports projects that bring environmental, social and economic benefits to Arnside. It aims

a) to support projects and/or societies/groups that act for the general benefit of the inhabitants of Arnside Parish and its neighbourhood for which provision is not made from the public rates and taxes as the Trustees shall see fit.

b) to support projects and/or societies/groups that aim to provide such leisure, recreational and other facilities in the interests of social justice as the trustees shall see fit.

Accompanying this guidance is a copy of the application form which includes a full “checklist” which is used to assess your project. Completing this yourself will help you judge how or if your project fits the criteria of the fund.

What kind of project is eligible?

Successful projects will demonstrate the following criteria:

- *Act in harmony with our aims of conserving/enhancing local characteristics of culture, wildlife, landscape, land use, education and community in Arnside*
- *Will not involve items that should be funded from any form of taxes*
- *Will support or involve the local community*
- *Will involve partnership working*
- *Will have effects that will continue beyond the life of the present grant*

Grants can cover the costs of some or all of the following:

- *Capital costs*
- *Feasibility studies or research projects*
- *General running costs*
- *Purchase of equipment, property or services*

Priority will be given to projects that:

- *Are innovative or demonstrate best practice*
- *Involve young people*
- *Involve those in need*
- *Bring in funds and/or support in kind from other sources*
- *Add value or new dimensions to existing projects*

Who can apply?

Public, private, voluntary sector, individuals, businesses or local community groups

can apply. Individuals or businesses can only be beneficiaries where the project shows a clear benefit to the wider community.

How we assess your application

Trustees of the Barnes Charitable Trust can guide and support the development of your application where appropriate. The final decision to grant an award is given by the BCTGS Panel, which is made up of Trustees and representatives from a range of interests.

Grants

- grant awards will normally be in the range of £300 - £1,000
- applicants should find a minimum “in kind” or own funding contribution of 10%
- in exceptional circumstances a greater award may be made to any applicant
- in all cases an agreement setting out what is required for satisfactory completion of the project will be signed prior to receipt of any grant
- grant payments will normally be staged in thirds as follows but this may be varied at the discretion of the Trustees.
 - ◆ **33⅓% of grant would be paid on commencement of the project – enabling a measure of “pump-priming” finance**
 - ◆ **33⅓% of grant is paid on attaining a “milestone” point established in the funding agreement contract between applicant and JBCTGS, following grant approval**
 - ◆ **the final 33⅓% payment of grant will be paid on completion of the project and supported by a written report, receipted invoices and a photographic record**

All successful applicants will be expected to provide a written report one year after the grant has been awarded giving the outcome to the project.