

# **THE BARNES CHARITABLE TRUST**

Trustees' report and financial statements

for the year ended 31st December 2017

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## **Barnes Charitable Trust**

Legal and administrative information.  
Registered Charity 1002338

### Contact Details:

Ken Kitchen (Hon. Secretary)  
Kincraig, Stonycroft Drive  
Arnside  
LA5 0EE, Phone 01524762512

### Charity Trustees:

Pete McSweeney (Chairman),  
Ann Kitchen (Treasurer),  
David Barton  
Helen Caldwell,  
Mary Hamilton  
Basil Herwald  
Julia Holroyd,  
David Marland( to March 2017)  
Andy Pringle,  
Jennifer Rae  
Christine Youdale

Honorary Secretary: Ken Kitchen

Bankers: Barclays Bank, Kendal

Solicitors: Milne Moser, Kendal

Independent Examiners: Ingalls Chartered Accountants, Kendal

The Charity is governed under the Trust Deed of the Late John Barnes.

The Trustees present their Annual Report and financial statements of the Charity for the year ended 31st December 2017. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's Trust Deed and the Charities Act 2011.

# **The Barnes Charitable Trust**

## **Report of the Trustees for the year ended 31st December 2017**

The Trustees and Officers who served during the year and up to the date of this report are set out on page 3

### **Structure, Governance and Management.**

The Barnes Charitable Trust was founded in 1991 on the death of John Barnes, who for many years was the Headmaster of Earnseat School.

The Trustees meet 7 times a year to discuss work needed to ensure the safety and upkeep of the gardens, orchards and woodlands for the general public.

New Trustees are appointed by the existing Trustees. The welcome pack for new Trustees includes a brief history of the Trust, copies of Trustee Board minutes, a copy of the last three years' Annual Reports and accounts, a copy of the governing Trust Deed and a copy of the Charity Commission's guidance 'The Essential Trustee: What You Need to Know' and 'Charities and Public Benefit'.

All Trustees give of their time freely and no Trustee remuneration was paid in the year.

The Trustees have examined the major strategic and operational risks that the Trust could face and confirm that systems have been put in place to ensure that these risks are kept acceptably small.

### **Objectives and Activities**

The Trust was set up with the following objects.

- 1 Such charitable purposes for the general benefit of the inhabitants of the Civil Parish of Arnside and its neighbourhood for which provision is not made from public rates as the Trustees think fit.
- 2 To provide in the interests of social welfare such leisure, recreational and other facilities as the Trustees shall think fit for the use and benefit of the inhabitants of the Civil Parish of Arnside and its neighbourhood.
- 3 To preserve the aesthetic and architectural values of Ashmeadow House, Arnside, Cumbria and the gardens and Parklands belonging thereto for the benefit of the said inhabitants of the Civil Parish of Arnside and its neighbourhood.

As the Trust had no large reserves of money for many years, (it only had a half share of the interest from the bequest made by John Barnes until the death of his wife, Dorothy,) initially it was decided to focus on preserving the gardens and woodlands for the enjoyment of the general public. Opening the gardens and woodlands to use by all the village would, it was felt, act in accordance with the objects of the Trust and be financially viable.

### **Investment Policy and Reserves policy**

All the money from the original trust became available in 2015 and the Trustees have formed an investment and reserves policy. We have decided that a sum of £260,000 at Dec 2016 prices, should be kept to produce income for the day to day running of the charity. This sum will be added to in line with inflation so that the charity will at all times have enough money to generate income to further Aim 3 to look after the Ashmeadow woodlands for the enjoyment of all the inhabitants of Arnside and visitors to the area. At the present time most of this sum is invested either with the COIF Charities Funds or through a local fund manager Rathbones. A small part will be kept as cash in the Skipton Building Society. The rent from The Lodge, the interest from investments together with the remaining money will be used to enable us to carry out our commitments over the coming years.

### **Achievements and Performance**

A statement of the financial activities for the year is set out on pages 10 - 12.

### **People**

The Trust lost one of its most valued trustees in March 2017. David Marland sadly died after a short illness. Even though in later years David had problems with his mobility, he visited the woodland on an almost daily basis and liaised with the contractors to ensure that they kept the footpaths safe and clear. David would also advise the contractors of any work that the Trust needed doing in the woodland. He will be missed.

The Trust's continued thanks are due to Ken Kitchen who remains in the post of temporary honorary secretary.

Our treasurer, Ann Kitchen and our honorary secretary, Ken Kitchen, have continued to work extremely hard to ensure that the administration of the Trust is managed effectively and efficiently.

### **Ashmeadow Woodlands Boundary**

The Trust has employed Milne Moser Solicitor's to help register the ownership of a small parcel of land near to the lodge gate with the Land Registry. The Trust is claiming adverse possession on this parcel of land. The application has been sent to the Land Registry during the first week of January 2017. The Land Registry appointed surveyors to visit the site in September 2017 to help in assessing the claim to the land. Milne Moser contacted the Land Registry for an update on progress in early January 2018. Unfortunately the Land Registry have not made any progress. The Trust, via Milne Moser, will continue to press the Land Registry for an early resolution.

## **Ashmeadow Woodlands**

The Trust continues to maintain Ashmeadow Woodlands to a high standard. Our prime objectives are to provide visitors to the woodland with a safe and enjoyable environment.

We are indebted to the considerable help that we get from our woodland adviser Roger Cartwright and from Tony Riden, the wildlife officer from the AONB. With their help, the Trust has now got a Woodland Management Plan that sets out how the woodland is going to be managed over the coming years. This plan allows the Trust to have a tree felling license so that urgent work can be carried out on damaged trees without having to apply for permission from South Lakeland District Council.

The contractors that were appointed in 2012 to help manage the woodland are still working to a satisfactory standard.

There was no major storm damage caused during 2017. Minor tree surgery was done to ensure the safety of surrounding properties and footpaths. However, the Trust continues to monitor the condition of all trees and take remedial action where required. This is an on-going process.

The Trust encourages all visitors to the woodlands including responsible dog owners. Most dog owners do behave responsibly and pick up after their dogs, however we would appeal to those who don't, to consider their actions and help to make sure that the woodland is a pleasant place for everyone to visit.

## **Walled Garden**

The allotments continue to be a success with all plots allocated. Thanks to Julia Holroyd who is managing them.

## **Crossfield Wood**

Towards the end of 2017 a new cleft oak fence was erected along the boundary of Crossfield Wood and The Slipway. The wood used for the fence was from recently felled oak trees in the woodland.

## **Organised Visits**

We did not organise any visits this year. However, we do try to help if we are approached with a specific request.

## **Orchards**

The new trees planted in 2013 are doing well. The grassland management regime also meant that the daffodils have thrived. Pruning has helped the older trees to regain vigour. A couple of trees appear to have reached the end of their useful life and we are monitoring them. Ann Kitchen has successfully introduced mistletoe to the top orchard.

## **Finance**

The majority of the Trust's capital has been invested with The Charities Investment Fund (CoIF) and with the financial investment management company, Rathbones. Reasonable returns from

these investments are being received by the Trust. The Trust will continue to monitor these investments and makes changes as and when appropriate.

### **Ashmeadow Lodge**

The lodge tenancy is being managed on behalf of the Trust by Hackney & Leigh who charge 10% of the rental fee for this service.

The Trust continues to monitor both the lodge structure and the living accommodation. The Trust's has a legal responsibility to ensure that the lodge fully complies with the latest regulations for rented accommodation.

### **Barnes Charitable Trust Grant Scheme (BCTGS)**

The trustees have agreed that from 2015, the Trust will make small grants (usually between £300 & £1,000) available from the profits of the previous year's investments.

The criteria for a grant are available on the Trust's web site.

The Trust is pleased to report that in 2017 grants to a total of £2,540 were made available to six projects in Arnside including the Arnside Sailing Club.

### **Web Site**

The Trust's web site can be visited at [www.barnescharitabletrust.org.uk](http://www.barnescharitabletrust.org.uk) The site is updated on a regular basis.

### **Book Publication**

The Trust has published a book written in 1903 by J Anthony Barnes called "All Round Arnside". The original print run commissioned by the Trust in 2015 has sold out. A new print run was done in 2016, albeit a smaller quantity.

This is available from both the Little Shop or Bullough's Londis, on The Promenade, Arnside - price £5.

### **Other**

Thanks must go to all the trustees for the hard work they have put in over the past year.

## **Trustees' responsibilities in relation to the financial statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to Charities in England and Wales requires the Trustee(s) to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the information included on the charity's website. The Trustees have made every effort to ensure that they have complied with these responsibilities.

Approved by the Trustees on 15th March 2018 and signed on their behalf by:

Andy Pringle:

Chairman (2018)

Ann Kitchen:

Treasurer

Date: 15th March 2018



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name		No (if any)		<b>CC16a</b>
The Barnes Charitable Trust		1002338		
<b>Receipts and payments accounts</b>				
For the period from	Period start date	To	Period end date	
	01/01/2017		31/12/2017	

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
donations/grants/ legacies	798	-	-	798	12
Investment income (COIF+rathbones)	7,138	-	-	7,138	7,614
Allotments	60	-	-	60	100
Rent	4,740	-	-	4,740	4,462
Wayleave	5	-	-	5	-
Books	150	-	-	150	400
Skipton Interest	310	-	-	310	368
	- 0	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>13,201</b>	<b>-</b>	<b>-</b>	<b>13,201</b>	<b>12,956</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total receipts</b>	<b>13,201</b>	<b>- 0</b>	<b>- 0</b>	<b>13,201</b>	<b>12,956</b>
<b>A3 Payments</b>					
Portfolio management fees	994	-	-	994	873
woodland maintenance etc	13,870	-	-	13,870	2,781
website/book costs	- 0	-	-	-	1,587
insurance	509	-	-	509	501
Grants	2,540	-	-	2,540	4,224
Lodge costs	1,570	-	-	1,570	1,031
Professional fees	360	-	-	360	684
Chapel Hire (2 years)	310	-	-	310	
	- 0	-	-	-	-
<b>Sub total</b>	<b>20,153</b>	<b>-</b>	<b>-</b>	<b>20,153</b>	<b>11,681</b>
<b>A4 Asset and investment purchases, (see table)</b>					
investment purchases	1,192	- 0	- 0	1,192	1,734
	- 0	- 0	- 0	-	
<b>Sub total</b>	<b>1,192</b>	<b>- 0</b>	<b>- 0</b>	<b>1,192.00</b>	<b>1,734</b>

<b>Total payments</b>	<b>21,345</b>	<b>- 0</b>	<b>- 0</b>	<b>21,345</b>	<b>13,415</b>
<b>Net of receipts/(payments)</b>	<b>- 8,144</b>	<b>-</b>	<b>-</b>	<b>- 8,144</b>	<b>- 459</b>
<b>A5 Transfers between funds</b>	<b>- 0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year ended</b>	<b>52,533</b>	<b>-</b>	<b>-</b>	<b>52,533</b>	<b>52,992</b>
<b>Cash funds this year ended</b>	<b>44,389</b>	<b>-</b>	<b>-</b>	<b>44,389</b>	<b>52,533</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Barclays Bank	13,919	-	-
	Skipton BS	30,470	-	-
		-	-	-
	<b>Total cash funds</b>	<b>44,389</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Rathbones Investment portfolio	Unrestricted funds		125,993
	COIF portfolio	Unrestricted funds		145,042
			-	-
			-	-
Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Ashmeadow Woodlands	Unrestricted funds	-	-
	The Lodge, Silverdale Road	Unrestricted funds	-	-
			-	-

			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>		<b>Date of approval</b>
		Ann Kitchen		15/03/2018
		Andy Pringle		15/03/2018

## **Independent Examiner's report to the trustees of The Barnes Charitable Trust**

I report on the accounts of the Trust for the year ended 31 December 2017 set out on pages 9 to 11.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Gerard Whiteside FCA**  
**Ingalls (Kendal) Limited**  
Chartered Accountants  
Libra House  
Murley Moss Business Village  
Oxenholme Road  
Kendal  
LA9 7RL